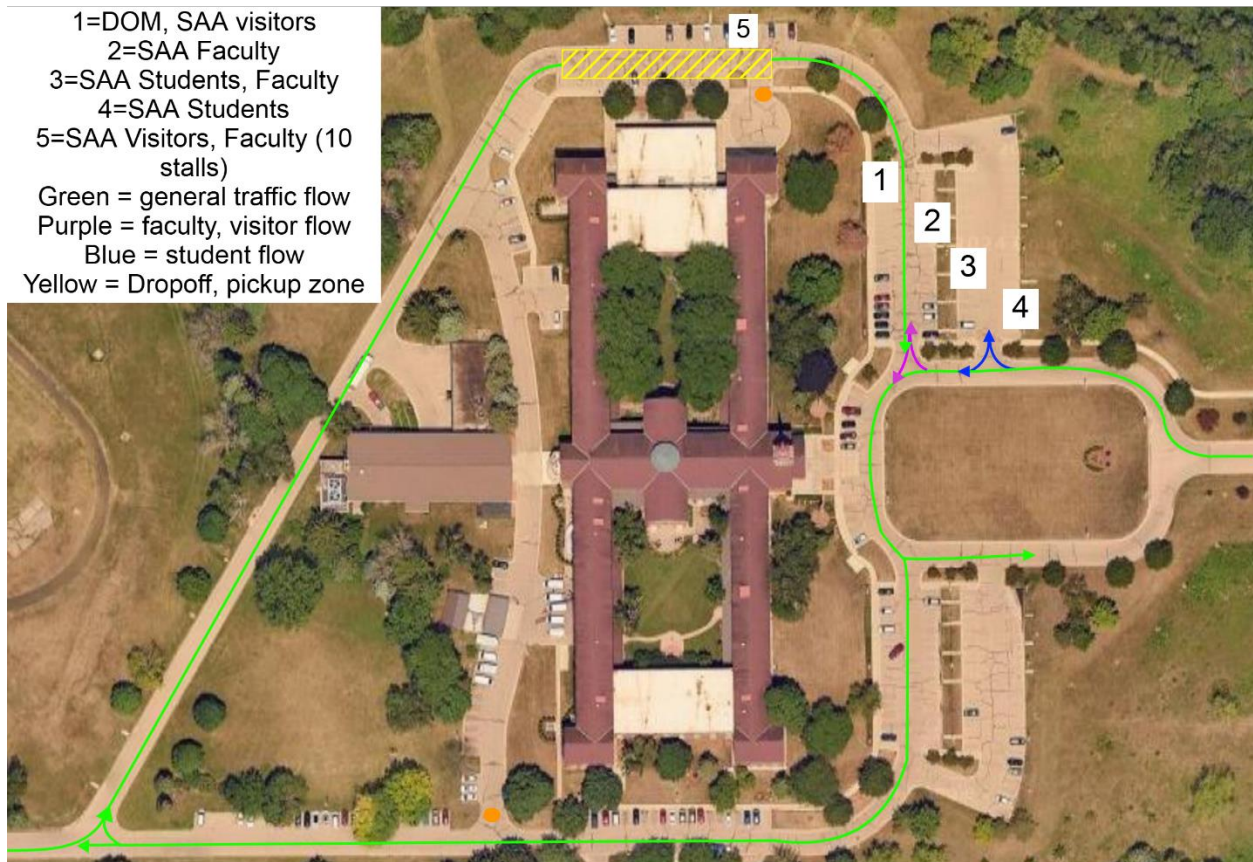


SAA Drop-off, Pick-up, Student Parking (rev. 12/19/2024)



Faculty, Visitor Parking

1. Faculty and visitors should fill the spots in row 2 and row 5. In row 2, they should start with the spot furthest from the S High Point Rd entrance. They should leave no empty spots, parking in the spot next to an already parked car.
2. If all of these spots are taken, faculty and visitors should park in the first available spot in rows 3 and 4. If no spots are available there, they should park in row 1.

Student Drop-off (7:30-7:50 AM):

1. Enter either from S Junction Rd or S High Point Rd. Approach the drop-off zone from the West side of Holy Name Heights (HNN). All drop-off traffic must use the road closest to the soccer and baseball fields.
2. Drive as far forward in the drop-off zone as possible and drop off students.
3. Put cars in park while waiting for the line to move; if you will be sitting for more than a minute, please turn car off to reduce fumes.
4. Wait until the car in front pulls away.

Student Pick-up (3:20-3:45 PM):

1. Enter either from S Junction Rd or S High Point Rd. Approach the drop-off zone from the West side of HNN. All drop-off traffic must use the road closest to the soccer and baseball fields.
2. Drive as far forward in the pick-up zone as possible to pick up students.

3. Put cars in park while waiting for the line to move; if you will be sitting for more than a minute, please turn car off to reduce fumes.
4. Once your student is safely inside your vehicle, you may move to the left of the car in front and exit the pick-up zone.

Student Drivers

1. Student drivers will fill out a [Student Driver Information Sheet](#). Student parking permits will be distributed based on need, distance traveled, and number in carpool.
2. If students drive to school, they must park in the assigned SAA lot. Cars must display an SAA parking permit. Failure to display a parking permit may result in towing and/or loss of parking privileges.
3. Driving over the posted speed limit on campus, reckless driving, honking of horns, littering, and going to cars during the school day without permission are violations. Inappropriate or irresponsible behavior in the parking lot or inconsiderate behavior can result in the loss of parking privileges in addition to regular disciplinary consequences.
4. Parking is a privilege, and the school assumes no responsibility for any damage or destruction which may be caused to automobiles in the parking lots or for theft or damage to contents of an automobile.

Student Driver Arrival

1. Students enter the SAA parking area between rows 3 and 4.
2. Starting with the furthest spot from the SAA entrance in row 4, students park in the next available spot, leaving no empty spaces. When row 4 is full, they will park in row 3.
3. If all spots are filled in the "Student Parking" area, students will loop around and park in row 2 or 1, following parking monitor directions. They will fill any empty spots.

Student Driver Dismissal

1. All student drivers will be dismissed at 3:20 PM, the usual school dismissal time.
2. Students will exit towards the one-way area at the front of Holy Name Heights.
3. Students may follow the one way and exit onto S High Point Rd or go towards the right and exit at S Junction Rd.

IMPORTANT: The City of Madison has imposed certain limitations on ingress and egress from the Holy Name Heights property to the adjacent streets to address traffic safety concerns. Please comply with all traffic direction signage. When you exit east to S High Point Rd, you may only turn right (south). U-turns in the High Point Woods lot east of S High Point are expressly forbidden. If you need to go north, please exit the west side of the property and then turn right (north).